

Dear Participant:

You are here today to participate in a research project on factors relating to reading, attention, everyday memory, and motivation. Your participation consists of completing a number of paper and pencil tasks and questionnaires over two sessions. Each session lasts about 50 minutes. As part of the study, we would like to compare the results of these research tasks with the participants' academic performance. Therefore, we are requesting your permission to access your overall Grade Point Average (GPA) at the end the current academic year as well as in the year you graduate from Concordia University College of Alberta. This information will be held in strictest confidence according to the procedures outlined below. You may participate in the project with or without providing consent to access your GPA.

This project is conducted by Dr. Mary Doe, Associate Professor in the Department of Psychology, and Dr. John Smith, Professor of Educational Psychology at the University of Alberta. If you have any questions, Dr. Doe can be reached at [doe@concordia.ab.ca](mailto:doe@concordia.ab.ca) or at (780) 479-9999. In the case of a post interview, we ask that you allow us to contact you further if necessary. Your contact information will remain in secure storage and will only be used for research purposes.

As with all research conducted at University of Alberta and at Concordia University College of Alberta, research participants are entitled to assurances regarding a number of issues. You have the right to not participate and to withdraw at any time. Under such circumstances, an alternate assignment requiring roughly equal time commitment will be given to you so you can still obtain your research credits. Once you have begun the research task, you are entitled to opt out and any collected data will be withdrawn from the data base and will not be included in the study. You are entitled to anonymity and confidentiality. Your name will only appear on master file which will be kept in locked facilities only accessible to the principal researchers. Research assistants are required to comply with the Concordia University College of Alberta and the University of Alberta Standards for research participation regarding any issues of confidentiality.

Beyond the master file, your test results will be referred to by numerical code to maintain anonymity of results. Your test results will be reported as part of group results only, not as individual scores. Data will be kept for a minimum of 5 years following the completion of the research study and will remain in secure storage. You are entitled to a copy of the final report of this study. Results from this research study may be used for research articles, presentations, and teaching purposes. For all issues, data will be handled in compliance with University of Alberta and Concordia University College of Alberta standards.

The plan for this study has been reviewed for its adherence to ethical guidelines and approved by the Research Ethics Board (EEA REB) at the University of Alberta and the Research Ethics Board at Concordia University College of Alberta. For questions regarding participant rights and ethical conduct of research, contact the Chair of the EEA REB c/o Sam Smith at (780) 492-0000.

**Please indicate your consent to participate by signing below:**

Name of participant (please print): \_\_\_\_\_

Signature of participant: \_\_\_\_\_

Contact Information: Phone: \_\_\_\_\_ email: \_\_\_\_\_

**Please indicate below whether you permit the Registrar of Concordia University College of Alberta to release your GPA for the purposes of this research project:**

Signature of participant: \_\_\_\_\_ Date: \_\_\_\_\_